

**TPSHA Board Meeting
Minutes
December 6, 2018
6:30 pm – Laurie Foondle’s House**

Members Present: Brian Corcoran, Laurie Foondle, Terri Hutter, Jim Sisung
Members Absent: None

- A. Approve Agenda
 - a. Moved by Terri, Supported by Laurie, to approve the agenda. Motion carried unanimously.

- B. Approve November 2018 Meeting Minutes
 - a. Moved by Jim, Supported by Brian, to approve the November 2018 meeting minutes. Motion carried unanimously.

- C. Approve Bills/Sign Checks
 - a. Auto Payment, \$868.26 - Republic Services (Trash removal)

Authorized Payments
 - b. Check 1103, \$3065.00 – Blue Water Aquatics (Weed, Algae, and phragmites)
 - c. Check 1104, \$100.00 – ACE Hardware (Gift card for Ed Grant)
 - d. Check 1105, \$2100.00 – Lee’s Outdoor Services (October and November)
 - e. Check 1106, \$325.00 – Stevenson Arbor Care (Tree Removal)

- D. Review 2018 Budget, Financial Statements
 - a. The financial statements were reviewed. Expenses are tracking as expected.

 - b. Moved by Terri, supported by Laurie, to move the entire \$12,200 road fund deposit from the Huntington checking account to the Huntington money market account in either January or February 2019, based on the funds available in the Huntington checking account. Motion carried unanimously.

- A. Old Business
 - a. Delinquent Homeowners - Status
 - i. No delinquent Homeowners at this time.

- B. New Business
 - a. TPSHA Correspondence-Homeowner-related Issues
 - i. Kathryn Welch’s Suggestion re Notice Board
 - 1. Moved by Terri, Supported by Brian, to remove the Notice Board next to the mailboxes. Motion carried unanimously.

 - b. Proposed 2019 Budget - Finalize
 - i. Approved but pending changes from 2018 actuals.

 - c. Agenda for 2019 Annual Meeting - Discuss
 - i. Agenda finalized.

- d. Review Handouts for Annual Meeting (previous annual meeting minutes, directory, budget, sign-in sheet, etc.)
 - i. All have been finalized.
- C. Grounds Maintenance
 - a. West Pond Shoreline Spraying
 - i. It has been sprayed and will be cleaned in the winter when pond is frozen over.
 - b. Snow Removal Contract
 - i. The contract has been revised from 2" to 3" for both driveways and common roads throughout the subdivision.
 - c. West Pond Common Area – Uprooted Tree
 - i. Cleaned up and removed.
- E. Open Floor
 - a. Brian to look into mailbox 7P and see if it is working properly.
 - b. We need to replace 3 board members at our annual meeting in January.
- F. Adjournment
 - a. The meeting was adjourned at 7:51pm.
 - b. The next meeting will be our annual meeting in January.