

TPSHA Board Meeting
July 22, 2019
6:00 pm – Jim Sisung’s House

Meeting called to order at 6:06 PM

Members Present: Jim Sisung (President), Michael Garris (Vice President), Brian Corcoran (Director Maintenance), Janice Raymond (Treasurer), Mike Losey (Secretary)

Members Absent: none

A. Approve July 2019 Agenda

- a. Moved by Janice. supported by Mike G. to approve the agenda. Motion carried unanimously.

B. Approve June 2019 Meeting Minutes

- a. Moved by Jim supported by Janice, to approve the June 2019 meeting minutes. Motion carried unanimously.

C. Approve Bills/Sign Checks

Moved by Janice supported by Brian, to approve the reimbursement check to Jim for the flower expenses for the entrance *see i.*

a. Paid and approved

- | | | |
|--------------------------------|--------------------|------------|
| i. J. Sisung Check #1137 | Entrance Flowers | \$85.86 |
| ii. Republic Serv. Debit | Trash Removal | \$868.26 |
| iii. Lodi Township Check #1133 | | |
| | • Property Taxes N | \$52.98 |
| | • Property Taxes W | \$574.93 |
| | • Property Taxes E | \$605.32 |
| iv. Lee’s Check#1132 | Lawn Maint. | \$1,400.00 |
| v. T. Hutter Check #1134 | Bookkeeping Q2 | \$130.00 |
| vi. L. Foondle Check #1135 | Inform. Officer Q2 | \$130.00 |

D. Review of YTD 2019 budget/actuals/financial statements:

- i. The financial statements and actuals were reviewed and tracking as expected.
- ii. Two Homeowner’s overdue on their dues from last quarters invoicing. Emails have been sent and no response. Mailing will be sent by Board via USPS with the interest dated as required by the bylaws. Board reviewed the letter template that is being used.
- iii. Continuing to investigate CD’s or checking accounts that have higher rates for when we need to move money once CD’s

mature. Chemical Bank of Ann Arbor has a 1.6% Money Market only available until 8/2/2019.

- iv. Two board members must sign/initial checks. Reiterated this requirement.

E. Old Business

- a. Summer Neighborhood Party – Mason's, Wood's, Sisung's will be the planning committee.
- b. Tent, chairs, tables will be paid for through the association funds other supplies will be donated by homeowners.
- c. Party will be on either Sunday, Sept. 22 or 29th, committee will decide and notify homeowners.

F. New Business

- a. Mailbox lock for one resident did not work so resident had it replaced.

G. Grounds Maintenance: Update from Brian Regarding Maintenance:

- a. Twin Oaks expense for annual maintenance was very expensive at \$8,000+. DK Services quoted \$1015 (maintenance of all beds at entrances) + \$2000 (spring mulch).

Moved by Jim supported by Janice. to approve the hiring DK Services for one year of maintenance that includes the mulching. Motion carried unanimously.

- b. Fence Repairs – reviewed quotes for fence repair and discussed options for its repair.

Moved by Jim supported by Mike L. to approve the hiring or Arbor Fencing to repair 11 posts with rails for \$2,000 to repair the fence at the south entrance.

Pillar Maintenance

- a. Removing garbage cans from inside of entrance pillars as the cans are not being emptied on a regular basis.
- b. Brick repairs, Mike G. spoke with a vendor and is coordinating a quote with Brian for the East Side Center Pillar and will fix if within budget as approved.

Moved by Jim supported by Brian to approve up to \$200 to repair the bricks (see b.) for the entrance pillars. Motion carried unanimously.

H. Open Floor

No open floor

I. Adjournment

- i. The meeting was adjourned at 7:04PM
- ii. Next meeting 9/23 /2019 @ 6:00PM @ Brian's House