

**TPSHA Board Meeting  
Minutes  
April 26, 2016  
7:00 pm – Pete Shima’s House**

Members Present: Laurie Foondle, John Mason, Nathan Senter, Pete Shima

Members Absent: Sheldon Davis

**A. Approve Agenda**

Moved by John, seconded by Pete, to approve the agenda. Motion carried unanimously.

**B. Approve Bills/Sign Checks**

Check 844, \$5101.75 – DK Lawncare (snow removal)  
Check 845, \$801.43 – Republic Services (trash removal)  
Check 846, \$50.00 – Kris Foondle (website hosting)  
Check 847, \$687.20 – John Mason (mulch reimbursement)  
Check 848, \$75.00 – State of Michigan (pond maintenance permit)  
Check 849, \$245.00 – Kathryn Welch (quarterly bookkeeping)

Moved by John, seconded by Pete, to approve the bills. Motion carried unanimously.

**C. Review 2016 Budget, Financial Statements**

The budget and financial statements were reviewed.

**D. Approve March 2016 Meeting Minutes**

Moved by Laurie, seconded by John, to approve the March 2016 meeting minutes. Motion carried unanimously.

**E. Old Business**

a. Delinquent Homeowners – Status

None.

b. Mailbox Keys

Laurie provided an update, stating that she visited the local postmaster to ask about the extra set of homeowner mailbox keys. The postmaster stated that she would check with the maintenance staff; however, Laurie had not yet received a response. She would follow up with the postmaster.

With regard to one of the parcel boxes having a broken lock, Board members did not feel there was urgency in trying to find someone to install the new lock, as there were multiple boxes that worked and no concern had been heard about there being an inadequate number of parcel boxes.

c. Facebook/Nextdoor Tools for Improved Communication

Nothing new to report.

**F. New Business**

a. TPSHA Correspondence – Homeowner-related Issues

None.

**G. Grounds Maintenance**

a. Spring Clean-up Planning

John stated that everything was ready for the annual clean-up. He ordered mulch to be delivered to both entrances, and he would have lawn bags, sign-up sheets, pretzels from Benny's Bakery, and water at both entrances.

b. Invasive Grass Around Ponds

John said he investigated fragmites on the DNR's website and learned that the best way to eliminate the grass was to poison it and then, after two weeks, it should either be cut down or burned. He said he would talk to Lee with Lee's Outdoor Services about what he might be able to do, and he would also contact the DNR to see if there was a list of companies that did this type of work and the cost involved. He thought it might be best for herbicide, and then removal, to be done in the winter.

c. 2016 Issues for Consideration

- i. Fence Maintenance (ready for Spring Clean-up Day). Ed Grant informed the Board that he and a few other residents would be repairing all of the fencing along Textile, on a date other than clean-up day.
- ii. Caps on Entrance Pillars (need to check; under warranty from Kish Masonry). Nathan said he checked the condition of the caps and reported that they were fine.
- iii. South Entrance Planter Box Replacement. John stated that nothing would be done to the vegetation in the planter box on clean-up day, as Ed Grant would be arranging to have the box replaced.
- iv. Road Sealing in 2016. Laurie said she would check with Kris to determine a good time of year to have the crack sealing done.

The Board discussed and agreed to have LED lighting installed in the light poles at the north entrance, just as had been done at the south end, agreeing that it would ultimately be a cost-saving expenditure.

John stated that DK Lawncare, the neighborhood's snow removal contractor, would be out in the first or second week of May to fix the grass areas that were accidentally damaged during the winter.

John also reported that he obtained the permit from the State of Michigan for the annual weed and algae treatment of the ponds. He would be contacting Blue Water Aquatics to schedule the work.

#### **H. Open Floor**

Nathan said he has noticed a fair number of people fishing at the west pond and wondered if others were concerned about this.

Following discussion, the Board agreed that it would be appropriate to install a sign at the west pond peninsula entrance indicating that the ponds were for use by Travis Pointe South residents only. The Board also agreed that updated "No Trespassing" signs along the fencing should be installed in conjunction with the fence repair project.

#### **I. Set Time and Location for Upcoming Meetings**

May 23 – John's House  
June 27 – Nathan's House  
July 25 – Sheldon's House

The meeting was adjourned at 7:54 p.m.